

# CLERY ACT 101: Campus Safety is Everyone's Responsibility

The Clery Act is a federal consumer protection law requiring institutions of higher education to comply with certain campus safety- and security-related requirements as a condition of participating in the Federal student financial aid programs authorized by Title IV of the Higher Education Act.<sup>1</sup>

## Overview of "Major Players" and *Some* of their Responsibilities:

### Mason Police

- Collects crime reports from Campus Security Authorities (CSAs) and local law enforcement agencies with jurisdiction over Mason's properties.
- Prepares and disseminates required campus safety-related information for public viewing, including:
  - [Annual Security & Fire Safety Report](#);
  - [Daily Crime & Fire Log](#);
  - [Timely Warning Notifications](#); and
  - [Emergency Notifications](#).
- Maintains [programs](#) designed to inform students and employees about campus security procedures and practices and the prevention of crimes.

### Environmental Health & Safety (EHS)

- Collects fire statistics relative to each on-campus student housing facility.
- Assists in the preparation and dissemination of campus fire safety-related information for public viewing, including:
  - [Annual Security & Fire Safety Report](#);
  - [Daily Fire Log](#); and
  - [Emergency Notifications](#).

### University Life

- Maintains educational programs and campaigns related to the prevention of sexual violence and drug and alcohol abuse.
- Offers confidential and non-confidential support resources for students and employees.

### Campus Security Authorities (CSAs) – All employees and students with significant responsibility for student and campus activities\*

- Immediately report Clery Act Crimes to Mason Police in one of three ways:
  - Calling Mason Police directly at 703-993-2810 (**911** for emergencies);
  - Completing the CSA Crime Statistics Reporting Form available at <http://police.gmu.edu/clery-act-reporting/csa-form/>; or
  - Emailing Mason's Clery Compliance Coordinator directly at [cleryact@gmu.edu](mailto:cleryact@gmu.edu).  
*\*Some exemptions apply.*

### Clery Compliance Coordinator

- Ensures Mason's compliance with the Clery Act.
- Submits crime and fire statistics to the [U.S. Department of Education](#).
- [Maintains and publishes policies and procedures addressing campus security and safety](#).
- [Oversees training of all CSAs](#).

**Questions?** Please contact the Clery Compliance Coordinator at [cleryact@gmu.edu](mailto:cleryact@gmu.edu) or 703-993-5497.

- **The Annual Security and Fire Safety Report** is available at <http://police.gmu.edu/annual-security-report/>.
- **CSA Training** is available at <http://police.gmu.edu/clery-act-reporting/campus-security-authority-csa/>.



<sup>1</sup> The Clery Act is named in memory of Jeanne Clery, a Lehigh University student who was sexually assaulted and murdered in her on-campus dorm room in 1986. The U.S. Department of Education enforces the Clery Act. Each violation of the Clery Act is subject to a civil penalty of \$54,789. See Title 20--Education; Chapter 28--Higher Education Resources and Student Assistance; Subchapter IV--Student Assistance; Section 1092, <https://www.law.cornell.edu/uscode/text/20/1092>; applicable federal regulations at <https://s3.amazonaws.com/public-inspection.federalregister.gov/2014-24284.pdf>; and the Handbook for Campus Safety and Security Reporting at <https://www2.ed.gov/admins/lead/safety/handbook.pdf>.