

ELECTRONIC ACCESS REQUEST FORM GEORGE MASON UNIVERSITY POLICE DEPARTMENT PR. WILLIAM CAMPUS

DATE:

Name: LAST		FIRST		
Department		Phone #		
Start Date		End Date		
G#		Issue Code - OFFICE USE ONLY		
CARD TYPE - CHECK ONE				
EMPLOYEE	ADJUNCT	STUDENT	GRA/GTA	VISITOR

BUILDINGS: (please X, write in or check all that apply)

BULL RUN	DISCOVERY	FREEDOM AQUATIC & FITNESS	HYLTON PERFORMING ARTS	LIFE SCIENCES
OCCOQUAN	SMART LAB			

ADD/UPDATE ACCESS
REMOVE EXISTING ACCESS

ACCESS - Rooms, elevators, other: list all that apply AND list building access as EXTERIOR.

BULK LIST NAME:

AUTHORIZING AGENT (Signature) : _____

AUTHORIZING AGENT (Print) : _____ **Phone:** _____
LEGIBLY

EXTERIOR AUTHORIZING AGENT (Signature) : _____

ELEVATOR or EXTERIOR or ACCESS ONLY

EXTERIOR AUTHORIZING AGENT (Print) : _____ **Phone:** _____
LEGIBLY

To initiate this request each individual must complete this form, have it signed by their Department Head or Authorizing Agent and have a current GMU identification card.

Please send the signed request as a pdf attachment to: caso@gmu.edu OR fax to 3-3868 _____

If you have any questions or concerns, please e-mail: caso@gmu.edu. or call 3-3127

Processing Official : _____ Date : _____